

CITY OF NEW HAVEN
Health Department



165 Church Street, Suite 154 • New Haven, Connecticut 06510 • 203-946-8084

Justin Elicker, Mayor • Maritza Bond, MPH, Director of Health

REQUEST FOR COPY OF CIVIL UNION CERTIFICATE

VS-39CU Revised: 9-10-2009

PLEASE PRINT

DO NOT MAIL CASH

PARTY 1	FULL NAME	FIRST	MIDDLE	LAST
PARTY 2	FULL NAME	FIRST	MIDDLE	LAST
DATE OF CIVIL UNION (MONTH/DAY/YEAR)		PLACE OF CIVIL UNION TOWN		

PLEASE NOTE: IN ACCORDANCE WITH C.G.S. §7-51A, ONLY THE PARTIES TO THE CIVIL UNION, OFFICIATOR OF THE UNION, TOWN CLERK OR REGISTRAR LISTED ON THE CIVIL UNION CERTIFICATE, OR OTHER PERSONS AUTHORIZED BY THE DEPARTMENT OF PUBLIC HEALTH, SHALL BE ISSUED A CERTIFIED COPY OF A CIVIL UNION CERTIFICATE THAT CONTAINS THE SOCIAL SECURITY NUMBERS OF THE PARTIES. ALL OTHER REQUESTERS WILL RECEIVE A CERTIFIED COPY OF THE CIVIL UNION CERTIFICATE WITHOUT THE SOCIAL SECURITY NUMBERS.

PERSON MAKING THIS REQUEST:

NAME: _____
FIRST MIDDLE LAST NAME

ADDRESS: _____
NUMBER STREET

TOWN/CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NO.: _____ E-MAIL ADDRESS (optional): _____

RELATIONSHIP TO PERSON NAMED IN CERTIFICATE _____

SIGNATURE: **X** _____

THE LEGAL FEE IS \$20.00 PER COPY.

NUMBER OF COPIES WANTED: _____ AMOUNT ATTACHED: \$ _____

FEE: \$20.00 PER COPY MONEY ORDER MADE PAYABLE TO THE TOWN/CITY OF CIVIL UNION
MAIL THIS REQUEST WITH PAYMENT TO THE TOWN CLERK AT THE TOWN/CITY OF CIVIL UNION
FOR TOWN CLERK ADDRESSES PLEASE SEE ALPHABETICAL LISTING BY TOWN
at the Department of Public Health website: <http://www.dph.state.ct.us/oppe/townclerks.htm>

Requesting a Civil Union Certificate from Town

Individuals who request a copy of a civil union certificate for a ceremony performed between October 1, 2005 and September 30, 2010, will receive a certified copy that contains the following conversion statement: "The persons named on this certificate entered into a civil union on the date recorded. In accordance with C.G.S. §46B-38rr, all civil unions converted to marriages on October 1, 2010, except those that were dissolved, or had dissolution, annulment or legal separation proceedings pending on October 1, 2010."

How To Request a Civil Union Certificate

A certified copy of a civil union certificate may be requested by mail or in person. Complete the Application for a Copy of Civil Union Certificate available on this site and mail it or take it in person to the vital records office of the town or city where the civil union took place, or the town or city of the parties' residence at the time the civil union took place, or to the State Vital Records Office. For expedited processing by VitalChek, please apply on-line at <http://www.vitalchek.com>.

Who Can Request A Certified Copy Of A Civil Union Certificate?

Connecticut civil union certificates are open to the general public. Anyone over 18 years of age may request a copy of any Connecticut Civil Union Certificate. You must provide basic information such as the names of the parties to the civil union, the approximate date of the civil union, and the town in which the civil union took place, so that the proper civil union certificate can be identified. The social security numbers of the civil union partners will not be included on the certified copy issued to any requester other than one of the parties to the civil union.